



# 005 GOVERNING BOARD NOMINATIONS OPEN

DATE: September 5, 2018  
TO: ALL OFFICE-TECHNICAL (005) UPE MEMBERS  
SUBJECT: NOMINATIONS FOR GOVERNING BOARD DIRECTORS ELECTION

Nomination for the UPE 005 Governing Board will be accepted through **September 24, 2018**. Elections will be held by mail for **FIVE (5) Seats in Chapter 1**, and **ONE (1) Seat in Chapter 2**, both for three year terms.

Elected Board members are required to attend one evening board meetings on the first Wednesday of each month. Mandatory four hours of volunteer time and completing leadership training is also required in accordance with the UPE Bylaws. Any member in good standing may make a nomination or be nominated. Members may nominate themselves. Each candidate may submit a campaign statement by **September 28, 2018**. **All nominees will be contacted and must accept the nomination before their name will appear on the ballot.**

## CHAPTER 1 – Five (5) Seats

Office Assistant Lv2  
Sr. Office Assistant

## CHAPTER 2 – One (1) Seat

Account Clerk Lv1 / Lv2  
Airport Operations Dispatcher Lv2  
Airport Operations Dispatcher Range B  
Assessment Technician  
Assoc Auditor Appraiser  
Assoc Real Property Appraiser  
Audio Visual Specialist Lv2  
Auditor Appraiser Lv1  
Business License Inspector  
Claims Assistance Specialist  
Collection Svcs Agent Lv2  
Communicable Disease Investigator  
Communication Operator Dispatch Lv1/Lv2  
Comm. Operator Dispatch Rng B  
Data Entry Operator  
Dep Public Guardian/Conservator Lv2  
Election Asst.

Estate Inventory Specialist  
Geographic Infor Systems Technician Lv2  
Health Education Assistant  
Imaging Specialist Lv2  
Legal Secretary 1 / 2  
Legal Transcriber  
Medical Records Technician  
Medical Transcriber Lv2  
Office Specialist Lv2  
Paralegal  
Printing Service Operator Lv2  
Real Estate Officer Lv2  
Real estate Specialist  
Real Property Appraiser Lv1 / Lv2  
Recreation Specialist Therapy  
Secretary  
Sheriff Correct Facility Rec Spec  
Sheriff Jail Librarian  
Sheriff Records Specialist Lv1 / Lv2

Sr Account Clerk  
Sr. Auditor Appraiser  
Sr Audio Visual Specialist  
Sr Election Assistant  
Sr Geographic Info Systems Technician  
Sr Imaging Specialist  
Sr Legal Transcriber  
Sr Office Specialist  
Sr Real Property Appraiser  
Sr. Revenue Collection Specialist  
Sr Sheriff Records Specialist  
Sr Utility Billing Services Rep  
Sr Victim Witness Claims Specialist  
Utility Billing Services Rep Lv1 / Lv2  
Veterans Claims Representative  
VictimWitnessClaimsSpecialist

I nominate: \_\_\_\_\_  
Name of the person you are nominating

Classification \_\_\_\_\_ Worksite \_\_\_\_\_

Work Phone \_\_\_\_\_ Email \_\_\_\_\_

I am a member in good standing of the Office-Technical Unit of UPE:

Please Sign \_\_\_\_\_ Print Name \_\_\_\_\_ Work Phone/Email \_\_\_\_\_ Date \_\_\_\_\_

**MAIL OR HAND DELIVER TO: 9333 Tech Center Drive, #300, Sacramento, CA 95826**  
**EMAIL TO: [info@upe1.org](mailto:info@upe1.org) ~ NO FAXED NOMINATION FORMS WILL BE ACCEPTED**  
**NOMINATIONS WILL NOT BE ACCEPTED AFTER CLOSE OF BUSINESS ON SEPTEMBER 24, 2018. If you have any questions please contact our office at 916-736-9503 or [info@upe1.org](mailto:info@upe1.org)**