



005 GOVERNING BOARD NOMINATIONS OPEN

DATE: August 31, 2020
TO: ALL OFFICE-TECHNICAL (005) UPE MEMBERS
SUBJECT: NOMINATIONS FOR GOVERNING BOARD DIRECTORS ELECTION

Nomination for the UPE 005 Governing Board will be accepted through **September 16, 2020**. Elections will be held electronically for **ONE (1) Seat in Chapter 1**, and **THREE (3) Seats in Chapter 2**, both for three-year terms.

Elected Board members are required to attend one evening board meetings on the first Wednesday of each month. Mandatory four hours of volunteer time and completing leadership training is also required in accordance with the UPE Bylaws. Any member in good standing may make a nomination or be nominated. Members may nominate themselves. Each candidate may submit a campaign statement by **September 21, 2020**. **All nominees will be contacted and must accept the nomination before their name will appear on the ballot.**

CHAPTER 1 – One (1) Seat

Office Assistant Lv2
Sr. Office Assistant

CHAPTER 2 – Three (3) Seats

Account Clerk Lv1 / Lv2
Airport Operations Dispatcher Lv2
Airport Operations Dispatcher Range B
Assessment Technician
Assoc Auditor Appraiser
Assoc Real Property Appraiser
Audio Visual Specialist Lv2
Auditor Appraiser Lv1
Business License Inspector
Claims Assistance Specialist
Collection Svcs Agent Lv2
Communicable Disease Investigator
Communication Operator Dispatch Lv1/Lv2
Comm. Operator Dispatch Rng B
Data Entry Operator
Dep Public Guardian/Conservator Lv2
Election Asst.

Estate Inventory Specialist
Geographic Infor Systems Technician Lv2
Health Education Assistant
Imaging Specialist Lv2
Legal Secretary 1 / 2
Legal Transcriber
Medical Records Technician
Medical Transcriber Lv2
Office Specialist Lv2
Paralegal
Printing Service Operator Lv2
Real Estate Officer Lv2
Real Estate Specialist
Real Property Appraiser Lv1 / Lv2
Recreation Specialist Therapy
Secretary
Sheriff Correct Facility Rec Spec
Sheriff Jail Librarian
Sheriff Records Specialist Lv1 / Lv2

Sr Account Clerk
Sr. Auditor Appraiser
Sr Audio Visual Specialist
Sr Election Assistant
Sr Geographic Info Systems Technician
Sr Imaging Specialist
Sr Legal Transcriber
Sr Office Specialist
Sr Real Property Appraiser
Sr. Revenue Collection Specialist
Sr Sheriff Records Specialist
Sr Utility Billing Services Rep
Sr Victim Witness Claims Specialist
Utility Billing Services Rep Lv1 / Lv2
Veterans Claims Representative
Victim Witness Claims Specialist

I nominate: _____
Name of the person you are nominating

Classification _____ Worksite _____

Work Phone _____ Email _____

I am a member in good standing of the Office-Technical Unit of UPE:

Please Sign _____ Print Name _____ Work Phone/Email _____ Date _____

MAIL OR HAND DELIVER TO: 9333 Tech Center Drive, #300, Sacramento, CA 95826
EMAIL TO: info@upe1.org ~ NO FAXED NOMINATION FORMS WILL BE ACCEPTED
NOMINATIONS WILL NOT BE ACCEPTED AFTER CLOSE OF BUSINESS ON SEPTEMBER 16, 2020. If you have any questions please contact our office at 916-736-9503 or info@upe1.org